



भाकृअनुप-राष्ट्रीय उच्च सुरक्षा पशुरोग संस्थान  
ICAR-National Institute of High Security Animal Diseases

(एवियन इन्फ्लूएंजा ओ.आई.ई. संदर्भ प्रयोगशाला)  
(OIE Reference Laboratory for Avian Influenza)

आनंद नगर, भोपाल - ४६२०२२ (म.प्र.), भारत

Anand Nagar, Bhopal - 462022 (M.P.), India



EPABX Tel. No. 0755-2757542, 2750647, FAX: 0755-2758842, Website: [www.nihsad.nic.in](http://www.nihsad.nic.in)

F. No. 9-164/21-22/NIHSAD (P&S)

Dated: - 29.04.2022

**SCHEDULE OF TENDER/QUOTATION For Pest Control**

1.	Date of downloading of quotation	03.05.2022
2.	Date of opening (Tentative)	24.05.2022
<b><u>DETAILS OF TENDER FORMS</u></b>		
3.	<b>General information &amp; other terms &amp; conditions for tenderers</b>	Enclosed
4.	EMD	Rs. 5,000/- in shape of DD/FDR in favour of <b>ICAR Unit, NIHSAD, Bhopal</b> issued on any commercial bank will be accepted.
5.	Any change on the above schedule will be displayed on the Institute website <a href="http://www.nihsad.nic.in">www.nihsad.nic.in</a>	

  
(Administrative Officer)



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Tender/Quotation No. F. 9-164/21-22/NIHSAD (P&S)

Dated: -

**TENDER/QUOTATION FOR PEST CONTROL INCLUDING PREVENTIVE PEST MANAGEMENT FOR CRAWLING AND FLYING INSECTS LIKE SPIDER, COCKROACH, ANT'S - RED & BLACK, MILLIPEDES, CENTIPEDES AND SILVERFISH, HOUSEFLY, MOSQUITO ETC. AT ICAR-NIHSAD, ANAND NAGAR, BHOPAL ON COMPREHENSIVE BASIS.**

**Note:** All the communication must be addressed to the Director, National Institute of High Security Animal Diseases, Anand Nagar, Bhopal – 462022 in a sealed cover.

From: The Director

ICAR-National Institute of High Security Animal Diseases,  
Anand Nagar, Bhopal – 462022 (M.P.)

Dear Sir,

The Director, ICAR-National Institute of High Security Animal Diseases, Anand Nagar, Bhopal invites tenders for annual maintenance contract of following items at NIHSAD, Hathai Kheda Road, Anand Nagar, Bhopal – 462022 (M.P.).

- (i) Operation & Maintenance of Pest Control at ICAR-NIHSAD, Bhopal on comprehensive basis.
1. The conditions of the contract which will govern the contract made are those contained in the general conditions of contract applicable to the contractors placed by the ICAR-NIHSAD and the special terms and conditions detailed in the tender forms and its schedules. Please submit your tender/quotation if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedule.
2. The bid security money/EMD worth Rs. 5000/- (Rupees Five Thousand Only) for aforesaid items/works must be deposited in the form of Demand Draft/FDr/Banker's Cheque in favour of the "ICAR Unit, NIHSAD, Bhopal". The particulars of the earnest money deposit must also be superscribed on the top of the envelope failing which the tender may be considered.

Contd.....2

3. The tenderer is being permitted to tender in consideration of the stipulations on his part that after submitting this tender, he will be back out from his offer or modify the terms and conditions thereof. If the tenderer fails to observe and comply with the foregoing stipulation, tender will not be accepted. The amount of bid security of the tenderer will be refunded to him after he has applied for the same in the manner prescribed by the Institute.
4. The Schedule of the tender form along with Annexure – I should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in tender form. If any modification of the schedule is considered necessary, it should be communicated by means of a separate letter along with full justification. This tender notice contains total of 8 pages.
5. The tender is liable to be ignored if complete information as required is not given or if the particulars asked for in the schedules to the tender are not fully filled in. Individual signing the tender or other documents connected with the contract may specify whether he sign it in the capacity of (i) sole proprietor of the agency or constituted attorney of such sole proprietor. (Or (ii) as a partner of firm if it be a partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney, or (iii) constituted attorney of the firm if it is a company.
6. In case of partnership firms where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm. A person signing on the tender form or other documents forming part of the contract on behalf of another shall be deemed to warrant that he has authority to bind himself/herself and if, on inquiry it appears the persons so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold signatory liable for all costs and damages. Each page of the tender and the schedules to the tender and annexure, if any, should be signed by the tenderer(s) in ink/ball point pen.
7. The original copy of the tender is to be enclosed in double cover. The inner cover should be sealed. All tenders should be sent by Registered Post only. Tender to be hand delivered should be put in the tender box kept at this office in the purchase section, National Institute of High Security Animal Diseases, Anand Nagar, Bhopal – 462022 (M.P.) not later than **23.05.2022**.

Contd.....3

8. You are at liberty to be present or authorize a representative to be present at the time of opening of tender on \_\_\_\_\_. The name and address for the representative who would be attending the opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative, if any.
9. The Institute does not pledge itself to accept the lowest tender and also reserves to itself the right of accepting the whole or any part of the tender or portion of the tender. You are however at liberty to tender for the whole or any portion to state in the tender that the rates quoted shall apply only if the tender is considered fully. However, lowest rates for complete work will be preferred.
10. In case of as per rates quoted by more than one firm, the firm having more experience in the Central Govt. State Govt. / Autonomous organizations private etc. & having large infrastructure/facilities will be given preference.
11. On awarding the job on service contract basis and on observing all codal formalities, the agency should enter into an agreement with NIHSAD on non-judicial stamped paper worth Rs. 500/- as prescribed by ICAR-NIHSAD.
12. (i) The successful bidder will be awarded the contract on deposition of performance security (in favour of **ICAR Unit, NIHSAD, Bhopal**) of **3% of the total value of the contract** in the shape of account payee D.D./Fixed Deposit Receipt) from a Nationalized Bank, safeguarding the interest of NIHSAD, Bhopal in all respects.  
(ii) The performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier agency including warranty obligations.  
(iii) Bid security will be refunded to the successful bidder on receipt of performance security.
13. The contractor or representative shall have to be in regular touch at least once in week either with Adm. Officer or concerned Engineer/In-charge for any suggestion/requirements.
14. Director, NIHSAD reserves all rights for award/cancellation of the order etc without any reason.
15. In case the contractor fails to provide services as per agreed terms & conditions specified in tender document, the penalty will be as follows: -

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### **PENALTY CLAUSE/LIQUIDATED DAMAGES CLAUSE**

1. In case of deficiency of services, Pro-rata deduction of amount on the services not provided will be made in addition to 10% penalty would be charged after giving due hearing to the contractors explanation by the Director of the Institute.

### **RISK CLAUSE:-**

The Agreement of contract can be terminated with two months notice from either side on the technical issues beyond logical solutions. However, in case of Service Provider/Contractor issuing notice, the expenses incurring due to such breach shall be recovered from the security deposit.

The decision of the Director, NIHSAD, Bhopal (competent authority in the Institute) shall be final and binding on the contractor/agency in respect of any clause covered under the contract and any matter incidental to the contract.

IN WITNESS whereof the parties have executed those present on the day month any year as mentioned above.

SIGNATURE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

(Name & Address of the firm)

(For the Institute)

Witness: -

1. \_\_\_\_\_

2. \_\_\_\_\_

**Adm. Officer**  
Address: - ICAR-NIHSAD, Bhopal  
Contd.....5

**SCOPE OF WORK**

**Comprehensive AMC for Pest control including preventive management-**

1.	<b><u>Pest management</u></b> - crawling insects, like cockroach Ant's – Red & black, Millipedes, Centipedes, and silver fish etc. (Gel/liquid formulation). <b>Frequency of Treatment:</b> Monthly Treatment
i.	Guest House
ii.	SPF, EM, Service Block (Engg. Section), BSL-2, PME Cell/IJSC Office, Animal Holding & Receiving Buildings.
iii.	Administrative building and auditorium including foyer.
iv.	Gel treatment for lab canteen and stores, animal wing office and stores, 12 nos showers and change rooms in lab wing and 5 no. showers and change rooms in animal wing, 02 no. toilets each at animal wing and ETP, 02 no. toilet in lab wing.
v.	Mode of treatment: The treatment may prefer use of baiting technology to provide maximum efficiency against target insects and minimum impact on human activity. The cockroach gel bait supplemented with suitable and effective liquid pesticide formulation should also be applied as crack and crevice spot treatment. The combination of chemicals used in this service preferably should be odorless.
<b>Note:</b>	Treatment is also to be carried out in following area.
(a)	Spraying of the treatment chemicals and drains public manholes, Toilets/Bathroom areas. Septic Tanks in Colony & Institute Area, Lagoon Area.
(b)	Gel baiting in Kitchen, dining area, etc.
2.	<b><u>Fogging Treatment</u></b> - Providing and executing the fogging treatment for mosquito and other insects by anti-mosquito fogging machine should be done in periphery of all building units of office and residence premises. <b>Frequency of Treatment:</b> 24 visits during the year every 15 days interval.
3.	<b><u>Rodent management</u></b> : It includes preventive treatment for server room, all the rooms on administrative Block, Auditorium, Service block (Engg. Section), Guest House, Control Room, Services Floor, Animal Wing, Animal Receiving and Holding Sheds, PME Cell, BSL-2, SPF, EM, central stores, etc. The Treatment is required for the rodent i.e. Rats, mice and bandicoots, etc. <b>Frequency of Treatment:</b> Monthly Treatment

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(a)	<b>Application:</b>
	<ul style="list-style-type: none"> <li>• Burrow treatment should be carried out along the inner side of boundary wall of campus.</li> </ul>
	<ul style="list-style-type: none"> <li>• Tamper-proof rodent Bait Stations (<b>Rodabox</b>) to be installed along the external periphery of the buildings.</li> <li>• Suitable ultrasound device may be placed in multiple numbers wherever required in the above mentioned areas.</li> </ul>
	<ul style="list-style-type: none"> <li>• Rodent Bait Stations should not be installed in some sensitive areas in the kitchen / pantry / dining area and <b>only Trubble Gum traps</b> to be used in these stations. No rodenticide to be applied inside.</li> </ul>
(b)	<p>The placement of the bait stations/glue boards/gum traps/other devices should be in sufficient number to cover all the rooms/areas in the mentioned places. Spacing of these devices is to be determined on practical feasibility after inspection. All internal and external rodent control devices will be serially numbered and shown on the rodent control device floor plan. Trubble gum Glue boards shall be changed if Glue boards lose its sticking property or the glue totally disturbed.</p>
4.	<p><b><u>Termite Control:</u></b> The Pest Control for termites, white ants and bed bugs should cover all the places of office and residential buildings including guest house and central stores with spray under the tables, chairs, almirahs, on and around the pile of files, on wooden furniture, on false ceiling, on all toilets drain ducts, on pantry rooms, in all stores and any hidden space under the furniture and should leave no space unattended. <b>Frequency of Treatment:</b> Monthly Treatment</p>
5.	<p><b><u>Catching of reptiles-</u></b> including all types of snakes, big lizards, etc as and when required. Any captured reptile should be handed over to BMC for their rehabilitation. Glue traps should be placed in sensitive places where lizards pose problems. <b>Frequency of Treatment:</b> Monthly Treatment</p>

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- Note:**
- All chemicals, rodenticides, pesticides, devices, etc. to be used should be safe, approved by Govt. of India/ISSI/BIS/M.P. Pollution Control Board and also should have the residual effect within the permitted limits.
  - In addition to above mentioned chemicals/materials/devices, any other better/safe suitable devices may be used with the permission of the institute authorities, without any extra payment.
  - Few gum glue boards and cakes, etc. should also always be available on site to handle emergency situations.
  - All treatments have to be carried out during working hours and there should not be any disturbance to staff working in the areas. However, in food preparation areas we may permit this treatment at the time of shutdown on the mutually pre-decided program.
  - Sufficient persons should be sent for attending more than one block/building simultaneously so that the scheduled work can be completed in shortest possible time
  - Additional visits for attending emergency situations in additions to regular visits are to be given without any extra payment.
  - Persons visiting inside the lab for pest control should be mentally and physically sound.



FINANCIAL BID: (NIHSAD, BHOPAL)

Last date for receipt of tender : -

Date of opening of tender : -

To

**The Director, NIHSAD**  
Anand Nagar, Bhopal – 462022 (M.P.)

Sir,

I/We wish to submit out tender for providing \_\_\_\_\_ at  
NIHSAD, Bhopal

Sr. No.	Particulars (For AMC work)	Monthly
		----- ----- (Rs. In figures) ----- ----- ----- (Rs. In words)
	<b>Total yearly cost alongwith GST, (if any)</b>	

I/We agree to forfeiture of the earnest money I/We fail to comply with any of the terms and conditions in whole or in part laid down in the quotation form.

I/We have carefully read the terms and conditions of the quotations and I/We agree to abide by these in letter and spirit.

Signature.....

Name & Address of the Firm.....

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Telephone No.....

Mobile No.....

Contd.....9

FINANCIAL BID: (NIHSAD, BHOPAL)

Last date for receipt of tender: - ..... upto 5:00 PM

Date of opening of tender : - ..... at 11:30 AM

To

**The Director, NIHSAD**

Anand Nagar, Bhopal – 462022 (M.P.)

Sir,

I/We wish to submit out tender for providing \_\_\_\_\_ at NIHSAD, Bhopal.

Sr. No.	Particulars (For AMC work)	Total Sqm. (approx)	Rate	Qty	Cost
01.	Comprehensive AMC for Pest management etc. (refer Scope of Work Annexure – I)	5685		01 Job	
02.	Fogging Treatment (refer scope of work Annexure-I)	2000		01 Job	
03.	Comprehensive AMC for Rodent treatment Including Preventive treatment etc. (refer Scope of Work Annexure – I)	5285		01 Job	
04.	The Pest control for termites, white ants and bed bugs etc. (refer Scope of Work Annexure – I)	5285			
05.	Catching of reptiles (refer Scope of Work Annexure – I)	-		01 Job	
	<b>GST (as applicable)</b>				
	<b>Total Yearly cost</b>				

**Work will be ordered in totality**

Firm's PAN No. ....

TIN No. ....

GST No. ....

Note: - Please fill the rates itemize otherwise quotation will not be accepted.

I/We agree to forfeiture of the earnest money I/We fail to comply with any of the terms and conditions in whole or in part laid down in the quotation form.

I/We have carefully read the terms and conditions of the quotation and I/We agree to abide by these in letter and spirit.

Signature.....

Name & Address of the Firm.....

.....

.....

Telephone No.....

Mobile No.....

Contd.....10

**Carpet area of different building units of ICAR-NIHSAD, Bhopal for reference**

S. No.	Name of Building	Area coverage in Sqm. (Approx)	Description
1	Service Block (Engg. Section )	1138	Includes Boiler, AC plant , central store, Laundry room, engineers office, DG set area, etc.
2	Guest House	877	Includes VIP suits (3), room (8), conference hall (2), pantry and store rooms, kitchen and dining areas, toilets, reception etc
3	EM lab	98	All rooms, corridor and toilet
4	BSL-2 + SPF	240	Scientist room (4), common hall
5	PME	260	Rooms (7), toilets, gym hall
6	Directors Bungalow (E+ type )	216	Bed room (4), hall, office, toilets (4), servant room, garage
7	Animal receiving shed	228	All Rooms (13)
8	Animal Holding shed	440	All Rooms (16)
9	Animal and lab wing	400	Lab canteen and stores, animal wing office and stores, 12 nos. showers and change rooms in lab wing and 5 no. showers and change rooms in animal wing , 02 no. toilets each at animal wing and ETP, 02 no. toilet in lab wing.
10	Administration Building	1388	Includes Director's room, PA room, Conference room, Scientists rooms (8), store (2), library, auditorium including foyer, administration building rooms (6), toilets etc
11	Hostel/Residential	400	Bed room, hall, Kitchens, toilets , servant room, garage etc.
	<b>Total</b>	<b>5685 Sqm</b>	

